

*M-A PTA Reimbursement Form – List of Accounts/Sub Categories

Below are the Accounts/sub-categories to be used in the Reimbursement/Payment Form expense table

Fashion Show Expenses (Please also indicate sub category below):

- Sponsorship/Promotional/Misc
- Decorations/Food
- Production
- Program
- Ticket Agency Fees
- Video/Photo Sales

Awards & Scholarships

- Academic Recognition including SOQ awards; Student (Senior) Awards Night; National Honor Society
- CSF Administration
- CSF Scholarships

Faculty & Admin Assistance

- College Club Lunches/Career Center
- Counselor Day
- Principal's Fund
- Volunteer Appreciation (May event)
- Staff Appreciation (please indicate: year-end events; May Luncheon; New Teacher; Platinum banner; Teacher Hospitality Week)

Graduation Activities

- Graduation Night Expenses
- Graduation Flowers
- Senior Breakfast

Computer Refurbishment Expense

Mini-Grants Please indicate the year, mini-grant season and mini-grant # as below

- 20XX Fall Mini-Grant #XX
- 20XX Spring Mini-Grant #XX

Operating Expenses

- Board Expenses; Board Supplies
- Hospitality
- Membership Expenses
- Treasurer Supplies

Parent Services

- 8th Grade Info Night
- Parent Education (speaker fee/refreshments, etc.)

Student Services

- Freshman Challenge Day (lunch, supplies, etc.)
- Freshman Transition
- Math Contests (Entry fees, trophies)
- Student Leadership (please specify use of funds)
- Student Support Services (at risk)

Other – please be specific