

P.T.A. Mini-Grant Proposal Form

Mini-Grants are designed to provide as-needed support for the classroom, clubs, and other faculty, administration, and student activities. The PTA accepts proposals to fund supplies, equipment, books, field trip expenses and other needs, with the exception of salaries and transportation costs. PTA Mini-Grants Committee accepts proposals during the first month of Fall (September) and Spring (January) semesters.

Deadlines for 2009-2010

Fall: September 24th, 2009

Spring: January 21st, 2010

This form may be submitted on-line to minigrants@mabearspta.org or by placing a copy in Mini-Grant box under the PTA box in mailroom. **Requests requiring a dept head approval signature need to be submitted via hard copy.**

Questions?

Email minigrants@mabearspta.org or contact a co-chair of the Mini-Grants Committee:

Stacy Fredericksen - 853-1791

Kristin Smith- 854-8799

Trish Gump -854-3085

Date Submitted:

Name:

Phone:

E-mail:

Project Title:

Position:

Department/Program:

Dept. Head Approval: _____

REQUIRED FOR ALL PTA REQUESTS \$400 & OVER

Project Description (attach more information if necessary):

Project Rationale (attach more information if necessary):

Specific objectives on how it fits into your curriculum, if applicable:

Amount Requested: _____ Overall project budget: _____

(Attach itemized budget with tax/shipping)

Other funding sources: _____

Would partial funding be acceptable? Yes ___ No ___

Disbursement dates (approx.): _____

Number of Students affected: _____ Funding per student _____

Target Student Groups: _____